

SALARY RANGES FOR THE LOUDOUN COUNTY SHERIFF'S OFFICE

(Effective July 2007 – August 2008)

Position	Minimum	Maximum
Deputy Sheriff	\$39,470	\$66,157
Deputy Specialist Deputy First Class	\$45,484	\$72,775
Senior Deputy	\$47,650	\$76,239
Master Deputy	\$52,414	\$83,863
Sergeant	\$50,032	\$82,983
2 nd Lieutenant	\$55,035	\$90,998
1 st Lieutenant	\$60,538	\$100,450
Captain	\$66,593	\$106,549
Major	\$73,252	\$117,203
Lt. Colonel	\$80,577	\$128,923

Annual salary increases by \$2,000 or 5% (whichever is greater) after successful completion of academy training and supervised field training. Virginia DCJS certified law enforcement and corrections personnel are eligible to receive the additional salary after 90 days and completion of supervised field training. In addition, if you have prior career related experience, military experience, or a college degree you may be eligible to start at a higher salary.



Apply or access additional benefits information on the Loudoun County website:
www.loudoun.gov

VISIT US ON THE WEB AT
www.loudoun.gov/sheriff



CIVILIAN POSITIONS

DISPATCHER

\$35,156–\$59,766

Duties include monitoring and dispatching law enforcement personnel and equipment in response to emergency situations. Must have the ability to maintain effective communications with the public under stress, and have the ability to analyze and respond to a wide variety of situations.

CALL TAKER

\$30,368–\$51,625

Duties include receiving calls for service from the public and promptly determining the urgency of the call. Accurately enter information and calls for service into the CAD computer. Must have the ability to maintain effective communications with the public under stress and have the ability to analyze and respond to a wide variety of situations.

Vacancies will dictate the availability of other civilian positions including records, property and evidence clerks, and adult detention center cooks.

*Celebrating 250 Years of
Everyday Heroes
1757–2007*



Career Opportunities

as a **DEPUTY SHERIFF**

with the

Loudoun County Sheriff's Office



Sheriff Stephen O. Simpson

39 Catoctin Circle, SE
Leesburg, VA 20175

APPLICANT & RECRUITMENT SECTION
(703) 771-5048



**DEDICATION WITH A
COMMITMENT TO EXCELLENCE**

LOUDOUN COUNTY SHERIFF'S OFFICE

The Loudoun County Sheriff's Office was established in 1757 and is now the largest full-service Sheriff's Office in the Commonwealth of Virginia. The Sheriff's Office has more than 600 employees who serve the citizens of Loudoun County. The diversity of services provided by the Sheriff's Office offers opportunities for training and assignments in many specialized areas.

LOUDOUN COUNTY

Loudoun County covers 519 square miles and is located 35 miles northwest of Washington, D.C. Unique to the Washington, D.C. region, western Loudoun County is primarily rural farmland while eastern Loudoun County is a rapidly growing suburban area. *Loudoun County is one of the fastest growing counties in the United States.* With thousands of new dwellings being constructed annually and millions of square feet of commercial and industrial development, Loudoun County is a dynamic and ever-changing environment.

FUTURE OPPORTUNITIES

Along with the rapid county growth, the public service sector must maintain an equal pace. This means new positions, promotional opportunities, and the addition of specialized positions.

CORRECTIONS DEPUTY

Loudoun County Corrections Deputies normally begin their careers in the Adult Detention Center. Other opportunities exist in the following areas:

- Civil Enforcement
- Courthouse and Courtroom Security
- Crime Prevention and DARE
- Fugitive Squad
- Transportation
- Work Release and Work Force
- Correctional Training Officer

FIELD DEPUTY

Loudoun County Field Deputies begin their careers in the Patrol Division. Other opportunities exist in the following areas:

- Community Policing
- Crime Prevention and DARE
- Criminal Investigation Division
- Crime Scene Investigator
- Field Training Officer
- K-9 Section
- School Resource Officer
- Traffic Safety and Accident Reconstruction
- Narcotics and Vice Investigator
- Gang Investigator

ELIGIBILITY REQUIREMENTS

To be considered for employment, you must successfully complete the entire application process and meet the following criteria:

- 1) U.S. Citizen;
- 2) Vision correctable to 20/20;
- 3) Be 21 years of age or within 90 days of your twenty-first birthday at the date of application;
- 4) High school graduate or a valid G.E.D. Certificate;
- 5) Possess a valid driver's license;
- 6) Ability to meet agency standards;
- 7) Able to perform essential job functions; and
- 8) Stable employment record;
- 9) Possess a good reputation and is of sound moral character.

THE APPLICATION PROCESS

The selection process used by the Loudoun County Sheriff's Office is competitive, and designed to ensure that the most qualified candidates are selected. Following are the components of the selection process, which must be successfully completed by every applicant:

- Application Submission
- Screening Process
- Polygraph Examination
- Background Interview
- Psychological Examination
- Background Investigation
- Medical Examination (to include drug screening)

TRAINING

The Northern Virginia Criminal Justice Academy provides a comprehensive training course for Deputy Sheriffs. Each recruit must achieve Virginia State mandated standards of proficiency to successfully graduate. Graduating recruits are eligible to receive a \$2,000 annual salary increase following job-related training.

SUMMARY OF EMPLOYEE BENEFITS

Take-home Cruiser

Deputy Sheriffs assigned to Patrol, Criminal Investigations and other selected positions are issued vehicles. Those Deputies residing within Loudoun County are allowed to take their vehicles home. Off-duty use is permitted according to regulations.

Equipment

All uniforms and equipment are furnished by the Loudoun County Sheriff's Office. A new style of uniform, which will prove to be practical and professional, has recently been added to the many changes occurring within the Sheriff's Office.

Annual and Sick Leave

Annual leave is accrued at 3.75 hours each pay period. This benefit increases with longevity. Sick leave is accrued at 3.75 hours per pay period.

Retirement

Deputy Sheriffs are eligible for full retirement benefits at 50 years of age with 25 years of service under the Virginia Retirement System.

Other Benefits

12½ paid holidays each year, health insurance, vision insurance, dental insurance, group term life insurance, deferred compensation, long-term disability insurance, flexible benefits spending account and tuition assistance are available. Free 24-hour access to fitness equipment.



**For further information on benefits
call (703) 777-0563.**